



2004

annual
report

waseca
police
department

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Mayor
Thomas Hagen

City Council Members

- Mark Christianson
- Larry M. Johnson
- Robin Terrell
- Allan Rose
- Brenda Flintrop
- Fran Zwach

City Administrator

Kris Busse

Finance Director

Julie Linnihan

Population

2004 League of Minnesota Cities Data:
9,684

Police Budget

2004 Breakdowns:
Finance Director - \$1,170,311
Crime Victims - \$12,055
Community Services - \$26,970

Total Budget - \$1,209,336



ADMINISTRATION

CHIEF OF POLICE

Field Operations

Licensed Positions

Chief	1
Captain	1
Police Sergeants	1
Investigator - General	1
Narcotics Investigator	1
Police Officers	7
Police Officer - School Liaison	1
Police Officer/PT	3

Non-Licensed Positions

Crossing Guards	7
Reserves	13

Administrative Services

Non-Licensed Positions

Administrative Support	2
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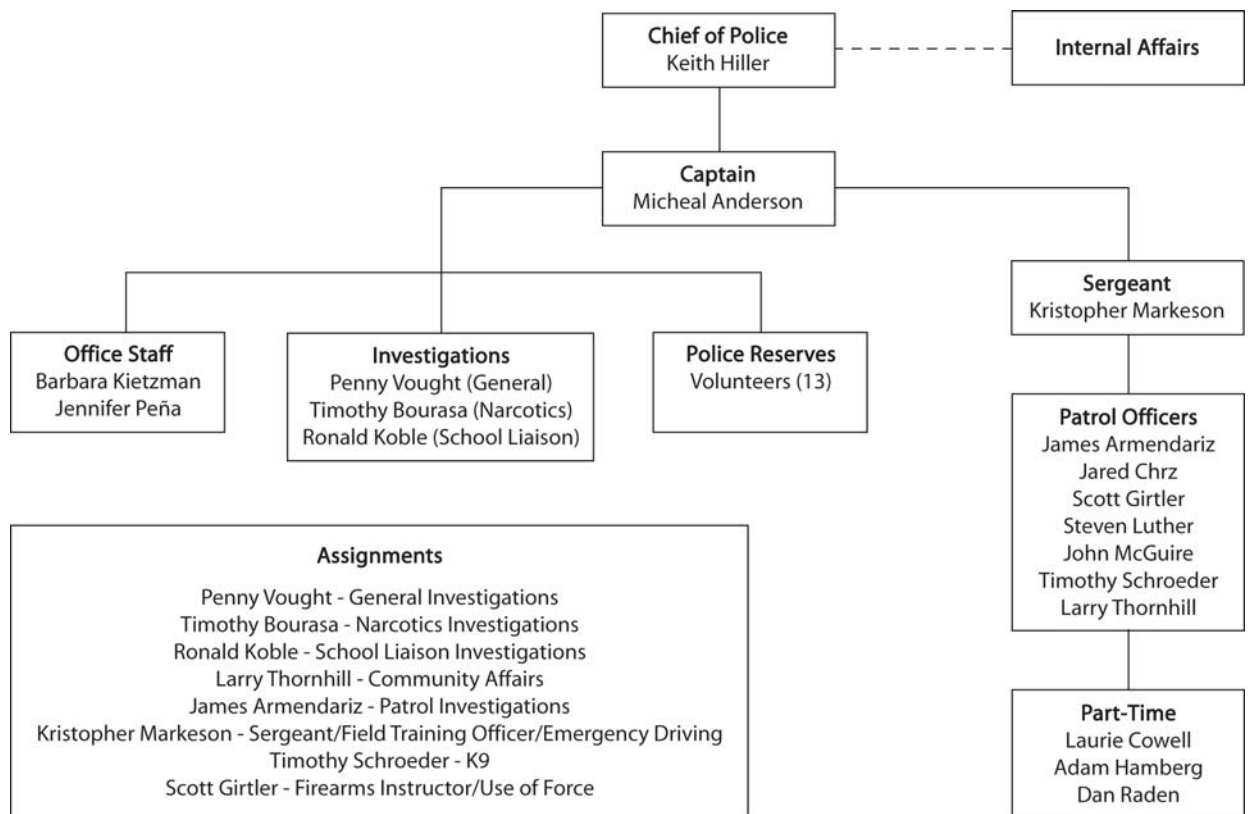
department personnel **roster**

Name	Rank/Classification	Anniversary
Hiller, Keith	Chief of Police	1/2/04
Anderson, Micheal	Captain	2/21/94
Timlin, Daniel	Sergeant	7/18/84
Markeson, Kristopher	Sergeant	3/2/99
Bourasa, Timothy	Investigator	8/2/00
Vought, Penny	Investigator	7/12/84
Koble, Ronald	School Liasion	11/18/88
Luther, Steven	Officer	1/31/83
Thornhill, Larry	Officer	5/22/83
Girtler, Scott	Officer	7/28/97
Armendariz, James	Officer	9/28/98
Schroeder, Timothy	Officer	2/2/99
Chrz, Jared	Officer	4/12/04
Ballman, Timothy	Officer	4/26/04
McGuire, John	Officer	10/18/04
Cowell, Laurie	PT Officer	1/27/97
Raden, Daniel	PT Officer	2/12/02
Hamberg, Adam	PT Officer	4/19/04
Kietzman, Barbara	Administration	1/3/83
Peña, Jennifer	Administration	11/15/04

Notation: The anniversary date reflected for licensed personnel represents the date the person began working as a full-time licensed officer.



Waseca Police Department 2004





personnel changes 2004

New Employees

Keith Hiller was hired effective 01/02/2004, to fill the full-time Chief of Police position vacated by the retirement of Jim Staloch.

Adam Hamberg was hired effective 4/19/2004, to fill a part-time Patrol Officer position.

Jared Chrz was hired effective 04/12/2004, to fill the full-time Patrol Officer position vacated by the resignation of Jason Lichty.

Timothy Ballman was hired effective 04/26/2004, to fill the full-time Patrol Officer position vacated by the resignation of Daniel Timlin.

John McGuire was hired effective 08/31/2004, to fill the position of part-time Patrol Officer and assumed a full-time Patrol Officer position effective 10/18/2004 vacated by the resignation of Timothy Ballman.

Jennifer Peña was hired effective 11/15/2004, to fill the full-time Records Clerk position vacated by Linda Spooner.

Promotions

Detective Micheal Anderson was promoted to Sergeant effective 03/23/2004, from his previous assignment.

Sergeant Anderson was promoted to Captain effective 04/28/2004, from his previous Sergeant position.

Kristopher Markeson was promoted to Sergeant effective 07/05/2004, from his previous Patrol Officer position. This is a newly created position.

Retirements/Resignations

Sergeant Daniel Timlin resigned on 02/24/2004 after twenty years of dedicated service to the Waseca Police Department, including an eight-month assignment as Acting Chief of Police.

Timothy Ballman resigned on 08/12/2004 as a Patrol Officer.

Dan Raden resigned on 12/12/2004 as a Part-Time Patrol Officer.

Temporary Assignments

Penny Vought was assigned to a general Investigator position effective 04/26/2004 vacated by the promotion of Detective Anderson.

Timothy Bourasa was assigned to a narcotics Investigator position effective 11/1/2004, a newly created position. The 1999 Pontiac Grand Prix assigned to this position was obtained by forfeiture from a narcotics investigation.

2004 accomplishments



Ordinances

Revised local ordinances regarding parking, animals, fleeing a police officer on foot, motorized bicycles, postal delivery boxes, snowmobiles, private parking lots, and "For Sale" vehicles on non-residential property.

Crime Watch

Created a weekly publication in the Waseca County News that highlights crimes occurring in the City of Waseca. This publication brings awareness to our local crimes thereby increasing community involvement resulting in higher solvability. This publication also includes a section titled "community notes" that addresses current police department and community issues.

Facility Renovation

The facility renovation provided valuable private space and technology to conduct sensitive witness, victim and suspect interviews. The facility renovation is a joint venture between the police and fire department. This new facility will improve citywide operations regarding emergency management, monthly staff training, joint training, conferences and/or meetings. In addition, we will share this new facility during joint investigations involving the Waseca Crime Victims Center, the Waseca County Attorney's Office, the Waseca County Sheriff's Office, the Waseca County Community/Human Services Office, and other outside entities.

Organizational Restructure

We accomplished our strategic goals and objectives by revisiting and changing the police department's organizational structure.

Managing Emotionally Disturbed Persons

A training session was developed and facilitated by the Waseca Police Department. This training session addressed the difficulties and considerations necessary when dealing with emotionally disturbed persons. This training session was well attended by law enforcement professionals and caregivers from throughout the region.



2004 accomplishments

Emergency Management

The Waseca Police Department participated with Region 9 in managing critical incidents through "roundtable exercises" and a "full scale practical exercise."

Methamphetamine

The Waseca Police Department participated in developing a countywide ordinance regulating the clean up of methamphetamine laboratories. We participated in a countywide roundtable exercise addressing response to these types of situations. We provided educational lectures to the Waseca High School teachers, Waseca County Probation and Human Services, the community at large, and Waseca County landlords.

Community Involvement

The Waseca Police Department was involved in the Sleigh and Cutter Festival, Lakefest, Marching Band Classic, Community Relations Board at FCI, Science Fair at CIS, Early Childhood, Cultural Diversity Celebration, MN Public Radio Forum, the Bicycle Safety program, and National Night Out.

Special Weapons and Tactics (SWAT)

The Waseca Police Department became actively involved in the South Central SWAT team. We assigned Officer Girtler and Officer Chrz to the SWAT team. The officers participate in monthly training, conferences and call-outs/operations.

False Alarms

A process and procedure was implemented to enforce and bring consistency to the Waseca city ordinance governing false alarms.

Police Reserve Unit

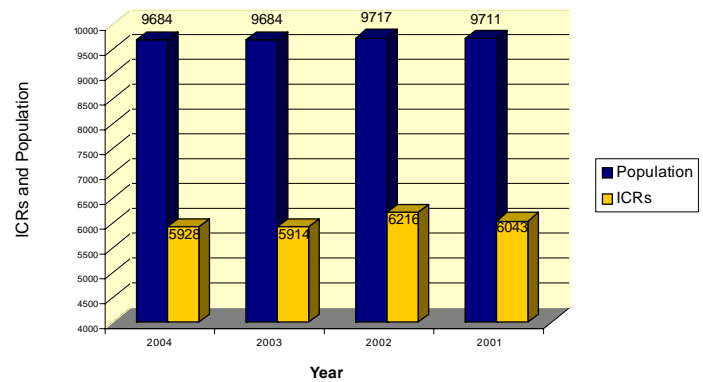
In FY-2004, 18 Reserve Officers volunteered 2,134 hours assisting the Waseca Police Department. The addition of a fully-marked squad car assigned to the unit and aggressive patrolling of our local parks virtually eliminated property damage in the parks.



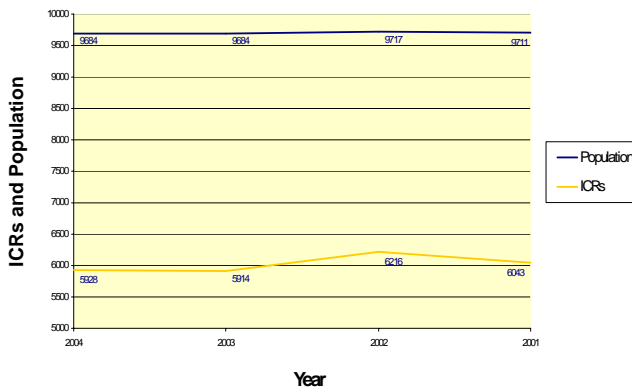
Total Initial Complaint Reports and Population 2001-2004

Year	Population	I.C.R.'s	% Increase
2004	9684	5928	+2.24 %
2003	9684	5914	-4.86 %
2002	9717	6216	+2.86 %
2001	9711	6043	---

Total Initial Complaint Reports and Population



Total Initial Complaint Reports and Population





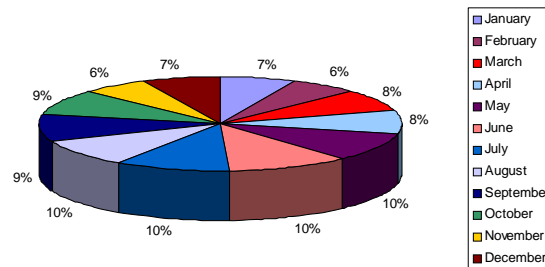
2004 initial complaint reports

Monthly Totals

January	392
February	367
March	448
April	478
May	592
June	643
July	597
August	574
September	546
October	522
November	364
December	405

Total 5,928

2004 Monthly ICRs

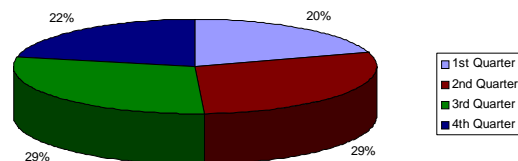


Quarterly Totals

1st Quarter	1,207
2nd Quarter	1,713
3rd Quarter	1,717
4th Quarter	1,291

Total 5,928

2004 Quarterly ICRs

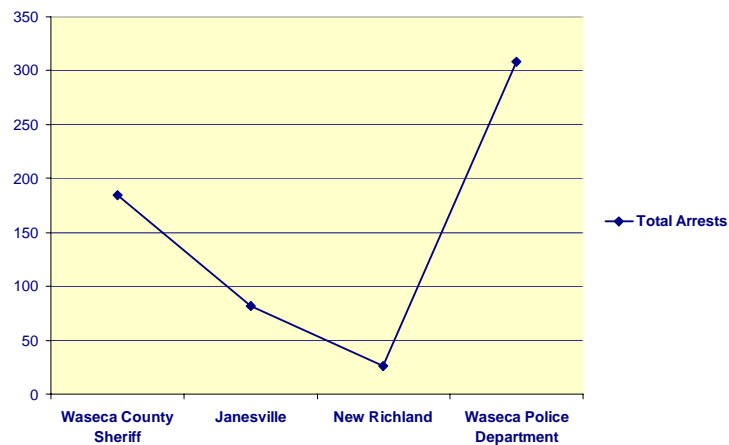




Arrests by Agency 2003

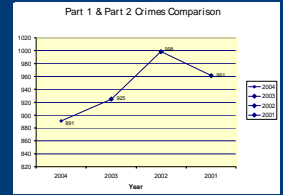
	Grand Total	Total Part 1	Total Part 2	Total Other
Waseca Police Department	308	40	268	
Waseca County Sheriff	185	5	179	1
Janesville	82	12	69	1
New Richland	26	2	24	

Total Arrests



	Juvenile Part 1	Juvenile Part 2	Juvenile Other	Juvenile Total
Waseca Police Department	17	45		62
Waseca County Sheriff		29	1	30
Janesville	4	9	1	14
New Richland	2	8		10

	Adult Part 1	Adult Part 2	Adult Total
Waseca Police Department	23	223	246
Waseca County Sheriff	5	150	155
Janesville	8	60	68
New Richland		16	16



part I & II crimes

Part 1 & Part 2 Crimes 2004

		Grand Total	Total Part 1	Murder	Rape	Robbery
Waseca	O	891	224		7	2
PD	C	557	111		2	2
MN0810300	%	63	50		29	100
Crime Rate per 100,000	R	9,649	2,310		77	23

- O** = Number of Offenses
- C** = Offenses Cleared
- %** = Percent Cleared
- R** = Crime Rate Per 100,000

Aggravated Assault	Burglary	Larceny	Motor Vehicle Theft
18	29	164	3
15	9	80	2
83	31	49	67
197	316	1,679	33

Arson	Total Part 2	Other Assaults	Forgery/Counterfeiting
1	667	99	17
1	446	80	6
100	67	81	35
11	7,336	1,082	195

Fraud	Embezzlement	Stolen Property	Vandalism
21		2	172
12		2	67
57		100	39
235		23	1,890

Weapons	Prostitution	Other Sex Offen.	Narcotics
3		7	17
2		5	14
67		71	82
23		77	183

Gambling	Family/Children	D.U.I.	Liquor Laws
	35	50	51
	18	48	49
	51	96	96
	332	572	585

Disorderly Cond.	Other Offenses
103	90
81	63
79	70
1,142	981



Part 1 & Part 2 Crimes 2003

		Grand Total	Total Part 1	Murder	Rape	Robbery
Waseca	O	925	259		2	1
PD	C	579	109		1	1
MN0810300	%	63	42		50	100
Crime Rate per 100,000	R	10,673	2,988		23	11

O	= Number of Offenses
C	= Offenses Cleared
%	= Percent Cleared
R	= Crime Rate Per 100,000

Aggravated Assault	Burglary	Larceny	Motor Vehicle Theft
18	22	206	10
13	7	81	6
72	32	39	60
207	253	2,377	115

Arson	Total Part 2	Other Assaults	Forgery/Counterfeiting
	666	78	15
	470	59	11
	71	76	73
	7,685	900	173

Fraud	Embezzlement	Stolen Property	Vandalism
46		7	130
27		5	44
59		71	34
530		80	1,500

Weapons	Prostitution	Other Sex Offen.	Narcotics
5		9	21
5		5	18
100		56	86
57		103	242

Gambling	Family/Children	D.U.I.	Liquor Laws
	77	69	35
	50	69	32
	65	100	91
	888	796	403

Disorderly Cond.	Other Offenses
98	76
78	67
80	88
1,130	876



Part 1 & Part 2 Crimes 2002

		Grand Total	Total Part 1	Murder	Rape	Robbery
Waseca	O	998	283		11	1
PD	C	620	125		8	1
MN0810300	%	62	44		73	100
Crime Rate per 100,000	R	11,626	3,296		128	11

O	= Number of Offenses
C	= Offenses Cleared
%	= Percent Cleared
R	= Crime Rate Per 100,000

Aggravated Assault	Burglary	Larceny	Motor Vehicle Theft
19	26	214	11
12	6	89	8
63	23	42	73
221	302	2,493	128

Arson	Total Part 2	Other Assaults	Forgery/Counterfeiting
1	715	98	9
1	495	76	5
100	69	78	56
11	8,329	1,141	104

Fraud	Embezzlement	Stolen Property	Vandalism
28		3	157
15		2	66
54		67	42
326		34	1828

Weapons	Prostitution	Other Sex Offen.	Narcotics
8		8	31
4		2	19
50		25	61
93		93	361

Gambling	Family/Children	D.U.I.	Liquor Laws
1	39	72	39
1	26	72	37
100	67	100	95
11	454	838	454

Disorderly Cond.	Other Offenses
121	101
91	79
75	78
1409	1176



Part 1 & Part 2 Crimes 2001

		Grand Total	Total Part 1	Murder	Rape	Robbery
Waseca	O	961	282	1	9	3
PD	C	439	72	1	5	2
MN0810300	%	46	26	100	56	67
Crime Rate per 100,000	R	11315	3320	11	105	35

O	= Number of Offenses
C	= Offenses Cleared
%	= Percent Cleared
R	= Crime Rate Per 100,000

Aggravated Assault	Burglary	Larceny	Motor Vehicle Theft
12	12	230	15
8	3	47	6
67	25	20	40
141	141	2708	176

Arson	Total Part 2	Other Assaults	Forgery/Counterfeiting
	679	114	22
	367	98	12
	54	86	55
	7,994	1,342	259

Fraud	Embezzlement	Stolen Property	Vandalism
54		3	156
28		2	16
52		67	10
635		35	1,836

Weapons	Prostitution	Other Sex Offen.	Narcotics
6		10	9
1		7	5
17		70	56
70		117	105

Gambling	Family/Children	D.U.I.	Liquor Laws
	23	74	29
	17	70	25
	74	95	86
	270	871	341

Disorderly Cond.	Other Offenses
92	87
29	57
32	6
1,083	1,024

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508 s state street
waseca, mn 56093

